

Checklist for States and Tribes

2008 NPM Guidance and Annual Commitments Process

The following are the key milestones most relevant for states and tribes in the 2008 NPM Guidance and annual commitment processes, as modified from the OCFO's Guidance on FY 2008 National Program Manager Guidance and the Annual Commitment Process and System (11/30/2006).

March 1- April 6th:

- ☐ States and tribes review draft NPM Guidance documents posted on web (<http://www.epa.gov/ocfo/npmguidance/index.htm>) and provide comments to their Regional Contacts, relevant NPM contacts, and OCFO. (See Attachment 1 of OCFO's 11/30 Guidance.)

March – June 29th:

- ☐ States and tribes provide input to regions in determining FY 2008 draft regional performance commitments.

By April 27th:

- ☐ Final FY 2008 NPM Guidance posted on OCFO's webpage reflecting consideration of comments from states and tribes.
- ☐ Text of FY 2008 commitments finalized in ACS by NPMs. Commitment measures open for bidding.

July 9th – September 21st :

- ☐ States and tribes continue to provide input to regions in determining FY 2008 draft regional performance commitments.

By July 9th:

- ☐ Regions input their FY 2008 draft regional performance commitments in the ACS. To the extent possible, these should include draft state-by-state and tribal breakouts. Please note: state-by-state breakouts are required for state grant template measures.

By July 16th:

- ☐ States and tribes have password-protected access to EPA's Quickplace site where FY 2008 draft annual regional commitments are posted. States and tribes are encouraged to review and provide comments to their appropriate regional office before agreement is reached on the final commitments.

By September 21st:

- ☐ Regions enter FY 2008 final commitment bids in the ACS. To the extent possible, these should include state-by-state and tribal breakouts. Please note: state-by-state breakouts are required for state grant template measures.

By October 8th:

- ☐ NPMs and regions reach agreement in the ACS on FY 2008 performance commitments and close-out bidding.

By October 12th:

- ☐ FY 2008 final commitments (for which agreement are reached) are posted on EPA Quickplace site.

By October 31st:

- ☐ FY 2008 commitments are locked in the ACS to prevent any adjustments and ensure data quality and integrity.